King's Talent Bank

Right To Work Checks

At the request of King's College London, compliance and identity checks for King's Talent Bank are going to be handled remotely from 0900am on Tuesday 17th March until further notice, as part of overall measures in the wake of the current COVID-19 outbreak.

Instead of these checks being done in-person on campus at King's or at the Keystone offices, all workers should contact the King's Talent Bank support team at Keystone using the below contact details:

Email: customer.services@kingstalentbank.com

Tel: 0203 598 2773

Workers will then be told how to submit their documents electronically and the support team will arrange a video call to verify their identity and allow them to work. The support team will set workers to compliant as per normal, so there should be no delay in you being able to have workers start their assignments (in fact it may well be quicker than normal).

All workers are notified of this change when they register and via updated information on the King's Talent Bank website, so for you as a hiring manager, nothing will change and there is nothing you need to do differently.

If you have any questions please email us at customer.services@kingstalentbank.com

SSP

King's Talent Bank fully supports the self isolation approach and where staff are able to work will continue to pay full pay to those staff able to fulfil their ordinary functions from a position of isolation.

The UK Government has stated that Statutory Sick Pay (SSP) will be paid from the first day of absence for all employees who are sick OR who self isolate, even if they do not have symptoms.

In order to qualify for SSP you must complete a <u>SC2 form</u> for more information on the SC2 form please <u>click here</u>